

Artisans' Guild of Camas

BY-LAWS

The Artisans' Guild of Camas (AGC) was established in January of 2022 for all artists, artisans and supporters of art in the City of Camas who wish to enrich their artistic experiences. AGC is an unincorporated association or "club".

Mission Statement

AGC is dedicated to inspiring enthusiasm for the visual arts and craft through educational and exhibition opportunities.

Objectives

- To encourage artisans to display art at planned events in Camas
- To partner with Camas merchants and businesses to display and sell art • To participate in community events that encourage the arts in Camas and the surrounding area
- To explore visual art and craft techniques via class instruction and demonstration • To promote open studio events for member artists and artisans

Officers

The Board consists of a President or Co-Presidents, Secretary, Treasurer, Membership Chair, Events Chair, Art Show Chair and Marketing Chair. The Board should meet once a month to effectively manage AGC and may meet in person or via video conferencing.

Duties

President or Co-President: Conduct meetings. Coordinate activities with Committees including art shows. Act as liaison with Downtown Camas Association, the Camas-Washougal Chamber of Commerce and other local organizations. Sets and distributes Board and General Membership meeting agendas.

Secretary: Takes minutes at meetings. Distributes minutes in a timely manner to all members prior to the following meeting by email.

Treasurer: Manages AGC bank account. Gives a treasurer's report at each meeting. Collects any "website gallery" payments. Approves expenditures up to \$200, with anything over \$200 being approved by a majority of the Board.

Membership/Community Outreach Committee: Receives membership forms and maintains an email contact list of all members. Provides and maintains a membership list to be provided to all members. Is the primary contact for new or potential members. Also assists in establishing partnerships with government, nonprofit and business organizations, such as other art associations, Downtown Camas Association, etc.

Events Committee: Arranges or provides a program at most AGC meetings, such as demos, art talks, critique groups, workshops, and activities at community events.

Art Show Committee: Seeks out opportunities to show art and organizes and sets up the shows.

Marketing Committee: Responsible for marketing AGC online or in print, including blog post writing, social media, website content, photos, press releases, etc.

Terms, Elections and Procedures

- Board member terms are one year, beginning Jan 1; members may serve more than one term.
- A nominating committee shall be appointed by the President or Co-Presidents and nominations announced at the next AGC meeting.
- Voting takes place in the monthly general meeting. At that meeting, nominations may be made from the floor. If there are multiple nominations for any position, voting will be by secret ballot.
- Board decisions are passed with a simple majority of elected board members. If a quorum cannot be present at the board meeting, the vote may be handled by email with a majority vote required to pass on the item. The Secretary will keep a record of Board meeting and decision and any email decisions.
- Decisions made at AGC meetings are by a simple majority of those in attendance, unless attendance is less than 50, which would require a 2/3 majority of those attending.

Activities

Major activities include the AGC Annual Art Show and Sale, and other activities to be determined.

- Art Shows
- Classes
- Art Link (concept of member partnerships with local businesses)

Benefits of Membership

- The opportunity to meet and socialize with other artisans at monthly meetings • Introduction to other art forms
- Share knowledge of art and marketing of art
- Classes, demonstrations and education of various forms of art and craft • Information provided on regional art shows
- The opportunity to partner with local businesses to display art

Responsibilities of Membership

- AGC members are encouraged to attend monthly meetings
- AGC members are encouraged to work on committees, volunteer as officers and work at shows
- There are no membership dues for the first year of membership. Fees may be assessed to members if they wish to sell their art on the AGC website. Membership dues may be considered at a later date to support the website and other activities.

CODE OF CONDUCT

Voted and Approved by: The Board of the Artisans' Guild of Camas [4/16/25]

Voted and Approved by: The general members of the Artisans' Guild of Camas [6/4/25]

1. Purpose

The Artisans' Guild of Camas is a volunteer-based community organization committed to fostering a welcoming, respectful, and professional environment for all members. This Code of Conduct outlines expected behavior and the process for addressing violations.

2. Expected Behavior

All members and Board members shall:

- Treat others with respect, kindness, courtesy, and professionalism in all interactions, including meetings, events, and online communications.
- Respect different artistic styles, opinions, and creative processes.
- Respect personal boundaries.

- Conduct themselves in a manner that upholds the integrity and reputation of the Guild.
- Follow Guild policies, bylaws, and decisions made by the Board.

3. Ethical Artistic Practices

- Do not plagiarize or misrepresent another artist's work as your own.
- Credit collaborators and respect intellectual property rights.
- Be honest in business dealings, including pricing, commissions, and sales agreements.

3. Prohibited Conduct

The following behaviors are strictly prohibited:

- Verbal, physical, or sexual harassment.
- Bullying, intimidation, or verbal abuse of any kind.
- Violent behavior, stealing, data breaches, or inappropriate drug usage while engaging in AGC activities.
- Discrimination based on race, gender, sexuality, religion, or any other protected characteristic.
- Disruptive or inappropriate behavior that negatively impacts the Guild's activities or members.
- Repeated disregard for the Guild's policies, bylaws, or Board decisions.
- Any actions that harm the Guild's reputation or create a hostile environment.

4. Reporting & Investigation

- Any member who experiences or witnesses a violation of this Code of Conduct may report it to any Board member in writing.
- The Board will review the complaint promptly and may request additional information from involved parties.
- The accused member will have an opportunity to respond to the concerns.
- The Board will determine appropriate action based on the severity and frequency of the behavior.

5. Disciplinary Actions

If a violation is confirmed, the Board may take one or more of the following actions:

- A verbal or written warning.
- Temporary suspension of membership privileges.

- Removal from the Board, subject to a majority Board vote.
- Termination of membership, subject to a majority Board vote.

6. Removal of a Board Member

- A Board member may be asked to step down if their behavior is deemed detrimental to the Guild.
- A removal vote requires a majority of the Board members present at a meeting, in person or virtual, where quorum is met.
- The Board member in question shall have the opportunity to present their case before the vote.

7. Amendments

This Code of Conduct may be updated or amended by a majority vote of the Board as needed to ensure a positive and inclusive Guild environment. Any member may present an amendment to the Board for consideration. If approved by the Board, amendments will be presented to the full membership for a vote.

8. Implementation

This Code of Conduct shall go into effect only after it is approved by a majority vote of the Board and subsequently by a majority vote of the general membership.